

GOVERNANCE

COMMITTEE DECISION SHEET

CITY GROWTH AND RESOURCES COMMITTEE - THURSDAY, 5 DECEMBER 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

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| 1 | <u>Notification of Urgent Business</u> | <u>The Committee resolved:</u> there was no urgent business to be determined. | | |
| 2.1 | <u>Determination of Exempt Business</u> | <u>The Committee resolved:</u> in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the press and public from the meeting during consideration of items 13.1 (Unrecoverable Debt - Exempt and Confidential Appendix), 13.2 (Queen Street Redevelopment Programme - Exempt Appendix), 13.3 (Condition and Suitability Programme - Exempt Appendix), 13.4 (Transition Extreme); and 13.5 (Site Acquisition, Queen Street). | | |
| 3.1 | <u>Declarations of Interest</u> | <u>The Committee resolved:</u> the following declarations of interest were intimated:- (1) the Convener declared an interest in item 10.4 (Queen Street Redevelopment Programme) by virtue of him being a Council appointed | | |

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| | | <p>member of NHS Grampian Board. He considered that the nature of his interest required him to leave the meeting and he therefore took no part in the consideration of this item;</p> <p>(2) Councillor Laing declared an interest in item 11.5 (VisitAberdeenshire – Articles of Association) by virtue of her being a Council appointed member of VisitAberdeenshire Board. She considered that the nature of her interest required her to leave the meeting and she therefore took no part in the consideration of this item;</p> <p>(3) Councillor Nicoll declared an interest in items 11.2 (Aberdeen Sustainable Urban Mobility Plan), 11.3 (Low Emission Zone Objectives and Progress) and 11.4 (A92 Murcar North) by virtue of him being a Council appointed member on Nestrans Board. He considered that the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of the items;</p> <p>(4) Councillor Yuill declared an interest in item 11.2 (Aberdeen Sustainable Urban Mobility Plan) by virtue of him being a Council appointed member of Robert Gordon’s College Board of Governors and substitute member of Nestrans Board; and also items 11.3 (Low Emission Zone Objectives and Progress) and 11.4 (A92 Murcar</p> | | |

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| | | <p>North) by virtue of him being a Council appointed substitute member on Nestrans Board and . He considered that the nature of his interest did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of the items; and</p> <p>(5) Councillor Flynn declared an interest in item 9.1 (Cluster Risk Registers), by virtue of him being a member of the Business Gateway National Board. He considered that the nature of his business did not require him to leave the meeting and therefore chose to remain in the meeting for consideration of the item.</p> | | |
| 4.1 | <u>Deputations</u> | <u>The Committee resolved:</u> there were no requests for deputation. | | |
| 5.1 | <u>Minute of Previous Meeting of 26 September and Special Meeting of 30 October 2019 - For Approval</u> | <u>The Committee resolved:</u> to approve both minutes as correct records. | | |
| 6.1 | <u>Committee Planner</u> | <u>The Committee resolved:</u> (i) to remove item 4 (Workplans and Business Cases – Capital), item 8 (Smart City Action Plan) and item 12 (Climate Change Report 2018/2019) for the reasons outlined in the planner; (ii) to note the reason for the reporting delay in relation to item 5 (Review of School Estate), item 6 (Community | | |

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| | | <p>Transfer - Leased Community Centres), item 15 (Heat Network Torry - Phase 1), item 18 (Visit Aberdeenshire - 2020/21 Financial Position) and item 20 (Town Centre Capital Grant Fund); and</p> <p>(iii) that in relation to item 20 (Town Centre Capital Grant Fund), that officers circulate to members of the Committee by way of email, a financial breakdown of the specific projects; and</p> <p>(iv) to otherwise note the content of the Committee Planner.</p> | | |
| 7.1 | <u>Notices of Motion</u> | <u>The Committee resolved:</u> there were no Notices of Motion submitted. | | |
| 8.1 | <u>Referrals from Council, Committees or Sub Committees</u> | <u>The Committee resolved:</u> there were no referrals from Council, Committees or Sub Committees. | | |
| 9.1 | <u>Cluster Risk Registers - RES/19/448</u> | <u>The Committee resolved:</u> to note the Cluster Risk Registers and Assurance Maps set out in Appendices A and B. | | |
| 10.1 | <p><u>Unrecoverable Debt - CUS/19/388</u></p> <p>Please note that there is an exempt and confidential appendix contained within the Exempt/Confidential section of this agenda.</p> | <p><u>The Committee resolved:</u></p> <p>(i) to note the value of Council Tax, Non-Domestic Rates and Housing Benefit Overpayments deemed by the Chief Officer - Finance and Chief Officer – Customer Experience and Council house rent deemed by the Chief Officer – Early Intervention and</p> | | |

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| | | <p>Community Empowerment as unrecoverable and shown in Appendices 1, 2, 3 and 5; and</p> <p>(ii) to approve the Non-Domestic Rates debts in excess of £25,000 shown in Appendix 4 are unrecoverable and be written off.</p> | | |
| 10.2 | <u>Scotland's 8th City ERDF Smart Energy - Warm Connected Homes Project Update - PLA/19/428</u> | <p>The Committee resolved:</p> <p>(i) to instruct the Chief Officer – City Growth to confirm withdrawal from the Aberdeen Warm Connected Homes project from Scotland's 8th City ERDF Programme with the lead partner and write to the relevant body; and</p> <p>(ii) to reallocate the Warmer Homes budget to support Smart City projects within the Smart City Strategy.</p> | | |
| 10.3 | <u>Expansion of Early Learning and Childcare - Phase 3 Projects - RES/19/419</u> | <p>The Committee resolved:</p> <p>(i) Phase 3 Capital Projects:-</p> <p>(1) to approve funding for the delivery of Phase 3 of the Early Learning and Childcare expansion programme in accordance with the principles of the specific Capital Grant award; and</p> <p>(2) to delegate authority to the Chief Officer - Capital, following consultation with the Convener of the City Growth and Resources Committee, the Convener of the Capital Programme Committee and the Head of Commercial and Procurement Services, to consider and approve business cases</p> | | |

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| | | <p>(including estimated expenditures) where required for the following projects for the purposes of Procurement Regulation 4.1.1:-</p> <ul style="list-style-type: none"> • Dyce School – Minor Reconfiguration; • Danestone School – New Build Nursery; • Glashieburn School – Minor Reconfiguration; • Kittybrewster School – Minor Reconfiguration; • Forehill School – Minor Reconfiguration; • Fernielea School – Minor Reconfiguration; • Scotstown School – Minor Reconfiguration; • Greenbrae School – Minor Reconfiguration; • Walker Road School – Minor Reconfiguration; <p>thereafter to procure appropriate works and services, and enter into any contracts necessary for the delivery of the projects subject to due diligence, consistency with the financial model and affordability and regular update on progress against approved business cases at the Capital Programme Committee; and</p> <p>(ii) Partner Providers Grant Funding Scheme:-</p> <p>(1) to approve the establishment of a</p> | | |

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| | | <p>£1 million Partner Providers Grant Funding Scheme, to be funded from and operated in accordance with the principles of the specific Revenue Grant award, to support Early Learning & Childcare Partner Providers to increase quality provision and capacity to deliver the expanded hours for Early Learning and Childcare from August 2020; and</p> <p>(2) to delegate authority to the Chief Education Officer to approve, in consultation with the Early Learning and Childcare Programme Board, specific grants from the Partner Providers Grant Funding Scheme, to individual Early Learning and Childcare Providers, to support infrastructure projects and increase quality provision for the delivery of expanded hours of Early Learning and Childcare.</p> | | |
| 10.4 | <p><u>Queen Street Redevelopment Programme - RES/19/434</u></p> <p>Please note that there is an exempt appendix contained within the Exempt/Confidential section of this agenda.</p> | <p><u>The Committee resolved:</u></p> <p>(i) Queen Street Redevelopment:-</p> <p>(1) to approve the development programme and various workstreams, subject to agreement with appropriate public sector partners and statutory bodies involved;</p> <p>(ii) North East Scotland and Northern Isles Integrated Mortuary:-</p> <p>(1) to approve the Integrated</p> | | |

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| | | <p>Mortuary Outline Business Case;</p> <p>(2) to instruct the Director of Resources to proceed to procurement for the development of a Full Business Case including financial model and detailed design;</p> <p>(3) to note the duplication in effort in proceeding with the temporary mortuary facility and agree to transfer the £800k budget from that project to support the development of a full business case for the permanent facility; and</p> <p>(4) to instruct the Director of Resources to engage with potential partners of the Integrated Mortuary to establish their funding position in relation to the project; and</p> <p>(iii) to thank officers for the preparatory work undertaken in relation to the report.</p> | | |
| 10.5 | <p><u>Economic Policy Panel Annual Report 2019 - PLA/19/457</u></p> | <p><u>The Committee resolved:</u></p> <p>(i) to note the policy panel's second annual report;</p> <p>(ii) to instruct the Chief Officer - City Growth, following consultation with the Panel, to undertake a review of the second annual report with a view to identifying scope for the future development of the report;</p> <p>(iii) to note the Economic Policy Panel has recommended that the city develops</p> | | |

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| | | <p>its own strategy for net zero transition and further notes that over half of all Scottish jobs in energy are located in Aberdeen and the north east;</p> <p>(iv) to note that the Council is close to completing the delivery of the Strategic Infrastructure Plan agreed in 2013;</p> <p>(v) therefore agrees:-</p> <ul style="list-style-type: none"> • that a place-based strategy is produced, supported by a framework of supporting delivery actions; • to develop a new prioritised Strategic Infrastructure Plan and develop a Net Zero Transition Plan that can be used to support the business case for any future bids to anticipated investment funding from the UK Government and the Scottish Government; • to approve expenditure of up to £150k from existing corporate budgets to provide support to prepare the strategy and infrastructure plan; and • instructs the Director of Resources to procure the necessary work and thereafter provide a report to Committee on the outcome of those works; and <p>(vi) to note all other recommendations of the policy panel and approves the officers proposed response to each recommendation as outlined in 3.6 of</p> | | |

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| | | the report. | | |
| 10.6 | <u>General Fund Budget Options for 2020/21 to 2024/25 - RES/19/462</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to note the financial modelling that has been updated for 2020/21 to 2023/24; (ii) to note the wide range of anticipated demands that will place pressure on the Council's General Fund Revenue Budget; (iii) to note the existing General Fund Capital Programme and anticipated investment profile that has been updated with the latest information; (iv) to instruct the Chief Executive to report back to the Council on 3 March 2020 with budget options for 2020/21, together with Equalities and Human Rights Impact Assessments (EHRAs); (v) to note that as part of the COSLA/Scottish Government Local Governance Review, national pilot projects are being considered; and (vi) to instruct the Chief Executive to consider which elements of our transformation programme meet the criteria for consideration as national pilot projects and submits relevant applications to Scottish Government and reports back to Committee as appropriate. | | |
| 10.7 | <u>Credit Rating Annual Review - RES/19/453</u> | <p>The Committee resolved:</p> <p>to note that this report was withdrawn.</p> | | |

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| 11.1 | <u>Aberdeen Adapts: Aberdeen's Climate Adaptation Framework - PLA/19/407</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the final text version of Aberdeen Adapts: Climate Adaptation Framework as outlined in Appendix 2; (ii) to approve the final Aberdeen Adapts, Environmental Report, Strategic Environmental Assessment (SEA), as outlined in Appendix 3; and (iii) to instruct the Chief Officer – Strategic Place Planning, to align the governance arrangements for climate emission reduction (Powering Aberdeen), with adaptation (Aberdeen Adapts). | | |
| 11.2 | <u>Aberdeen Sustainable Urban Mobility Plan - PLA/19/422</u> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to adopt the SUMP as presented in Appendix A; (ii) to instruct the Chief Officer – Strategic Place Planning, in consultation with the Chief Officer – Operations and Protective Services, to commence delivery of the small-scale projects listed in the SUMP that can be progressed in the short-term; and (iii) to instruct the Chief Officer – Strategic Place Planning and Chief Officer – Capital, to develop a prioritised delivery programme of transport interventions (to encompass larger-scale interventions recommended in the SUMP and the City Centre Masterplan, as well projects arising from the recent Roads Hierarchy review and the ongoing Low Emission Zone development process) to inform | | |

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| | | the Capital budget process and report this programme back to Committee in due course. | | |
| 11.3 | <u>Low Emission Zone Objectives and Progress - PLA/19/421</u> | The Committee resolved: to agree the objectives identified in section 3.5 to guide the LEZ option appraisal process. | | |
| 11.4 | <u>A92 Murcar North - PLA/19/359</u> | The Committee resolved: (i) to approve the detailed design of the shared use path; (ii) to delegate authority to Chief Officer – Capital following consultation with the Head of Commercial and Procurement Services, to undertake a tender process for the procurement and thereafter award of a contract; (iii) to approve the total estimated expenditure of £450,000 as detailed in this report; and (iv) to instruct the Chief Officer – Operations and Protective Services to undertake the statutory requirements to promote a Redetermination Order to support the successful delivery of the project. | | |
| 11.5 | <u>VisitAberdeenshire - Articles of Association - PLA/19/447</u> | The Committee resolved: to approve the amendments to the Aberdeen and Aberdeenshire Tourism Company Limited (VisitAberdeenshire) Articles of Association (provided in Appendix 1 to this report) and instructs the Chief Officer – Governance to sign and return the written resolution on behalf of Aberdeen City Council. | | |

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| 12.1 | <p><u>Vehicular Access to the Deeside Way - RES/19/424</u></p> | <p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to note the terms of the Report; (ii) to note the Deeside Way is valued as a Core Path, National Cycle Route and a wildlife corridor designated as a Local Nature Conservation Site and as such the general public's right to make use of it, primarily for walking and cycling both recreationally, and as a means of commuting to include disabled access and horse riding; (iii) to note paragraph 3.5 of the report confirms "There are no general rights of access for motorised vehicles over the Deeside Way"; (iv) to note Aberdeen City Council (Parks and Outdoor Areas) Management Rules number 4 as adopted by virtue of S112 of the Civic Government (Scotland) Act 1982; and (v) to note 3.9 and 3.10 of the report which supports the fact that use is currently restricted, and therefore instructs the Chief Officer - Corporate Landlord to restrict use on the Deeside Way to: (1) maintenance/refuse collection by the Council and its contractors, (2) access for statutory undertakers, utility companies and telecommunication companies (in emergency and non-emergency situations); (3) emergency services vehicles; and (4) any appropriate non-emergency services vehicles required to attend to matters | | |

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| | | of public safety or Health & Safety, and prohibit any other access by any other vehicle for any other purpose without consent from the City Growth and Resources Committee. | | |
| 12.2 | <p><u>Condition & Suitability 3 Year Programme - Additional Projects - PLA/19/412</u></p> <p>Please note that there is an exempt appendix contained within the Exempt/Confidential section of this agenda.</p> | <p><u>The Committee resolved:</u></p> <p>(i) to approve the additional Condition & Suitability Programme projects listed in Appendix A for inclusion in the 3-year Condition & Suitability Programme and estimated budget for each project; and</p> <p>(ii) to delegate authority to the Chief Officer - Capital, following consultation with the Head of Commercial and Procurement Services, to consider and approve procurement business cases for each of these projects for the purposes of Procurement Regulation 4.1.1; and thereafter to procure appropriate works and services, and enter into any contracts necessary for the projects without the need for further approval from any other Committee of the Council.</p> | | |
| 13.1 | <p><u>Unrecoverable Debt - Exempt and Confidential Appendix</u></p> | <p><u>The Committee resolved:</u></p> <p>to note the details contained within the exempt and confidential appendix.</p> | | |
| 13.2 | <p><u>Queen Street Redevelopment Programme - Exempt Appendix</u></p> | <p><u>The Committee resolved:</u></p> <p>to note the details contained within the exempt appendix.</p> | | |

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| 13.3 | <u>Condition and Suitability Programme - Exempt Appendix</u> | <u>The Committee resolved:</u> to note the details contained within the exempt appendix. | | |
| 13.4 | <u>Transition Extreme - RES/19/458</u> | <u>The Committee resolved:</u> (i) to instruct the Chief Officer – Finance to request that Transition Extreme submit a copy of their updated Business Plan by 31 March 2020; and (ii) to agree to delegate authority to the Chief Officer – Finance, in consultation with the Convener and the Chief Officer - Governance, to arrange an extension of the guarantee, for the amount outlined in the report, for the period from 1 January 2020. | | |
| 13.5 | <u>Site Acquisition, Queen Street - RES/19/423</u> | <u>The Committee resolved:</u> (i) to approve the proposal to purchase the site on the agreed heads of terms; and (ii) to instruct the Chief Officer – Governance to conclude the appropriate legal agreement incorporating various qualifications as are necessary to protect the Council's interest. | | |

If you require any further information about this decision sheet, please contact Mark Masson, email mmasson@aberdeencity.gov.uk, or telephone 01224 522989